

**CLARKE COUNTY RESERVOIR COMMISSION**  
**Clarke County Development Office**  
**115 East Washington Street, Osceola, IA 50213**  
**Thursday, November 12, 2009**  
**9:00 a.m.**

Sandy Kale, Chairperson (by phone)  
Jack Cooley, Vice Chairperson  
Dan McIntosh, Treasurer  
Anita Foland, Alternate  
Norm Lust  
Harold Allen, Jr.  
Charles Morgan, Alternate  
Scott Busick  
Anne Welker

Osceola Water Board  
Clarke County Supervisors  
Southern Iowa Rural Water Association  
Clarke County Conservation Board  
Clarke Soil & Water Conservation District  
City of Woodburn  
City of Osceola  
City of Murray  
Member at Large

Kathy Kelly  
Don Price  
William A. Kelly  
Rick Buesch  
Thomas E. Andersen  
Jeremy Tipton  
John Dodge  
Jeannie Crees  
Ed Stoll  
Melissa Brownrigg  
Alan Lauver  
Jeffrey Zimprich  
Marion James  
Dennis Hilger  
Judy Weese

Landowner  
Landowner  
City of Osceola  
Banta Abstract Co., Osceola  
Clarke County Engineer  
GLB Enterprises, Cedar Rapids  
GLB Enterprises, Cedar Rapids  
Alternate, City of Murray  
Osceola  
Osceola Sentinel-Tribune  
USDA NRCS, Des Moines  
USDA NRCS, Atlantic  
James Law Firm, Creston  
Southern Iowa RC&D, Inc.  
Southern Iowa RC&D, Inc.

- Not everyone who attended the meeting signed in.

**CALL MEETING TO ORDER**

Vice Chairperson Jack Cooley called the meeting of the Clarke County Reservoir Commission (CCRC) to order at 9:08 a.m. Seven Commissioners and two Alternates responded to roll call. Representative from Clarke County Development Board was absent.

**APPROVE AGENDA**

A motion to approve the November 12, 2009 meeting agenda as written and posted was made by Commissioner Norm Lust and seconded by Commissioner Dan McIntosh. Motion carried on a roll call vote:

Ayes: Commissioners Dan McIntosh, Anne Welker, Scott Busick, Harold Allen, Jr., Jack Cooley, Norm Lust, Sandy Kale (by phone), and Alternates Charles Morgan and Anita Foland.  
Absent: Representative from Clarke County Development Board.

**APPROVE October 8, 2009 MEETING MINUTES**

A motion was made by Commissioner Dan McIntosh and seconded by Commissioner Scott Busick to approve the October 8, 2009 meeting minutes as written. Motion carried on a roll call vote:

Ayes: Commissioners Dan McIntosh, Anne Welker, Scott Busick, Harold Allen, Jr., Jack Cooley, and Norm Lust

Abstain: Commissioner Sandy Kale and Alternates Charles Morgan and Anita Foland

Absent: Representative from Clarke County Development Board.

**TREASURER'S REPORT**

**TREASURER'S REPORT  
Clarke County Reservoir Commission  
November 12, 2009**

<b>CHECKING ACCOUNT</b>	<b>CK#</b>	
<b>PREVIOUS BALANCE</b> (October 8, 2009)	<b>\$17,664.07</b>	
<b>REVENUE RECEIVED</b>		
10/30/2009 Interest for October	9.23	
11/5/2009 Clarke County Board of Supervisors – FY 2010 Sponsor Dues	<u>6,650.00</u>	
<b>TOTAL REVENUE RECEIVED</b>	<b><u>6,659.23</u></b>	
<b>CASH BALANCE</b> (November 12, 2009)	<b>\$24,323.30</b>	
<b>EXPENSES PRESENTED FOR PAYMENT</b>		
11/12/2009 SIRWA – Genesys Meeting Center for conference call on 9/17/09	253.21	Ck #1103
11/12/2009 Color FX – Printing 2500 brochures (\$655) + design time (\$175) + tax (\$58.10)	888.10	Ck #1104
11/12/2009 Creston Publishing – publish 9/10 mtg. + water facts + vote reminder	<u>345.87</u>	Ck #1105
<b>TOTAL EXPENSES PRESENTED FOR PAYMENT</b>	<b><u>1,487.18</u></b>	
<b>ENDING BALANCE</b> (November 12, 2009)	<b>\$22,836.12</b>	

<b>SPECIAL ACCOUNT</b>	<b>CK#</b>
<i>(Opened 7/26/07)</i>	
<b>PREVIOUS BALANCE</b> (October 8, 2009)	<b>\$25.17</b>
<b>REVENUE RECEIVED</b>	<b><u>0.00</u></b>
<b>CASH BALANCE</b> (November 12, 2009)	<b>\$25.17</b>
<b>EXPENSES PRESENTED FOR PAYMENT</b>	<b><u>0.00</u></b>
<b>ENDING BALANCE</b> (November 12, 2009)	<b>\$25.17</b>

<b>LOSST 2008 CHECKING ACCOUNT</b>	<b>CK#</b>
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Account opened 10/9/2008

**PREVIOUS BALANCE** (October 8, 2009) **\$ 194,616.30**

**REVENUE RECEIVED**

10/31/2009	Interest for October 2009	54.99
11/5/2009	City of Woodburn – Check #9054 (Sales Tax Period: August 2009)	<u>3,585.65</u>

**TOTAL REVENUE RECEIVED TO DATE** **3,640.64**

**CASH BALANCE** (November 12, 2009) **\$ 198,256.94**

**EXPENSES PRESENTED FOR PAYMENT**

11/12/2009	James Law Firm – legal services	3,333.79		Ck #1028
11/12/2009	Ted Willets, CPA – June 30, 2009 Audit	3,150.00		Ck #1029
11/12/2009	Howard R. Green – Prudent & Feasible Alternatives Study	2,267.00		Ck #1030
11/12/2009	Howard R. Green – Meeting with NRCS staff	<u>387.00</u>		Ck #1031

**TOTAL EXPENSES** **9,137.79**

**ENDING BALANCE** (November 12, 2009) **\$189,119.15**

<b>LOSST 2009 CHECKING ACCOUNT</b>
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Account opened 4/17/2009

**PREVIOUS BALANCE** (October 8, 2009) **\$490,426.09**

**REVENUE RECEIVED**

10/9/2009	City of Osceola – Check #268174 (Sales Tax Period: August 2009)	82,694.01
10/30/2009	Interest for October	133.91
11/5/2009	City of Osceola – Check #268424 (Sales Tax Period: September 2009)	<u>82,694.01</u>

**TOTAL REVENUE RECEIVED** **165,521.93**

**CASH BALANCE** (November 12, 2009) **\$655,948.02**

**EXPENSES PRESENTED FOR PAYMENT**

11/12/2009	GLB Enterprises, LLC (land acquisition team activity for Oct. 2009)	<u>6,696.00</u>		Ck #1007
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**TOTAL EXPENSE** **\$6,696.00**

**ENDING BALANCE** (November 12, 2009) **\$649,252.02**

<b>12 MONTH CERTIFICATE OF DEPOSIT</b>
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12/11/2008 Time Certificate of Deposit (2008 Local Option Sales & Service Tax) **\$300,000.00**

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Treasurer Dan McIntosh noted that copies of the Treasurer’s Report were available for the Commissioners and audience to review. He made recommendation that CCRC invest \$500,000 of the LOSST 2009 fund into a Certificate of Deposit. He asked RC&D staff to contact the three (3) Osceola banks and request information concerning the current interest rates and present for discussion/consideration at the December meeting. A motion

to approve the Treasurer's Report and to pay the bills as presented was made by Commissioner Norm Lust, seconded by Alternate Anita Foland and carried on roll call vote:

Ayes: Commissioners Dan McIntosh, Anne Welker, Scott Busick, Harold Allen, Jr., Jack Cooley, Norm Lust, Sandy Kale (by phone) and Alternates Anita Foland and Charles Morgan  
Absent: Representative from Clarke County Development Corporation.

## **NEW BUSINESS**

Vice Chairperson Jack Cooley moved Agenda Item XII. Insurance Update as the first item of new business to accommodate Noel Friday's schedule.

### **INSURANCE UPDATE**

Noel Friday reported he had submitted three applications for quotes on general liability insurance for CCRC. Upon receipt of information, Mr. Friday will make request to be on the meeting agenda.

### **HOWARD R. GREEN COST STUDY UPDATE FOR TRANSMISSION LINE FROM DES MOINES TO OSCEOLA**

Commissioner Dan McIntosh reported that Howard R. Green Engineering Firm may have the draft copy of plan ready by the end of November and will possibly have the completed plan ready for the CCRC December meeting.

### **USDA NRCS REPORT**

Marty Adkins, Assistant State Conservationist from USDA NRCS Water Resources Staff in Des Moines, presented the Commissioners and audience a written report entitled *Clarke County Water Supply Project, NRCS Update*:

1. The potential reservoirs at sites 3.5 and 4B are sized for a yield of 2.2 mgd. Site analysis is going on at this time. Site analysis activities include breach routings and "planning" designs for both dams. In addition, the site analysis for Site 4B will include a road layout and cost estimate. The analysis for Site 3.5 will include consideration of a possible road modification and its associated costs.
2. Completion of work described in Item 1 above will allow for the definition of top-of-dam elevations and the projection of 400' buffer lines.
3. The CCRC Land Negotiator has been provided location maps of the potential reservoir referred to in Item 1 for use in discussions with landowners regarding temporary and long-term land rights.
4. No drilling is scheduled at this time. Wet weather during October delayed other work scheduled for the NRCS drill rig and has backed up their work. It is possible that detailed geologic investigation might not be completed during plan development. If that is the case it will be documented in the plan.
5. Our educational presentation today will be an introduction to Federal Water Resource Project benefit/cost analysis.

### **EDUCATION REPORT**

Marty Adkins introduced Alan Lauver, Agricultural Economist from USDA NRCS Water Resources Planning Staff in Des Moines, who presented a three-page handout entitled *Introduction to Federal Water Resources Project Benefit-Cost Analysis*. Mr. Adkins stated that NRCS would like to present "economic analysis" as the education topic today and at the next two meetings. The highlights of Mr. Lauver's handout and presentation were as follows:

**1. WHY IS A BENEFIT-COST ANALYSIS COMPLETED?**

**A. Law**

*Public Law 83-566*

SEC 3.

(3) to make allocations of costs to the various purposes to show the basis of such allocations and to determine whether benefits exceed costs.

**B. Codified Rules and Guidelines 7CFR 622**

These rules specifically cover the watershed protection and flood prevention programs.

**C. Policy**

*National Watershed Manual*

*Economic and Environmental Principles and Guidelines for Water Related Land Resources*

*Implementation Studies (Principles and Guidelines or P&G)*

**D. Federal Objective of Water Resource Planning**

To contribute to national economic development while protecting the Nation's environment

**2. HOW IS A BENEFIT-COST ANALYSIS COMPLETED?**

**A. Handbooks**

*National Planning Procedures Handbook*

*Field Office Technical Guide*

*National Resource Economics Handbook for Conservation Planning*

*National Resource Economics Handbook, Part 611 Water Resources; Part 612 Water Quality*

*Circular No. A-94, Guidelines and Discount Rates for Benefit-Cost Analysis of Federal Programs*

**B. Evaluation Standards**

Concepts and Assumptions

Pricing Project Products and Services

Discounting and Interest Rates

Average Annual Values

Period of Analysis

Evaluation Period

Evaluation Reach

Replacement Costs

**C. Other Evaluation Considerations**

Onsite and Offsite

Risk and Uncertainty

Questions presented from the audience were addressed by NRCS staff.

(If someone reading these minutes wants a more detailed copy of this report, contact the Southern Iowa RC&D Area Office at Creston.)

**LAND COMMITTEE REPORT**

Land Committee Chairperson Norm Lust reported that the CCRC Land Committee; Land Acquisition Team; CCRC attorney; and, CCRC Service Provider met November 5, 2009. Mr. Lust also presented a handout that explained the following items discussed at that meeting.

The need for additional liability insurance is being considered. Mr. Noel Friday of Friday's Insurance is trying to get a quote for a general liability policy.

The need to get on land within the project area for investigative work, and the kinds of investigation that needs to be completed are being discussed.

Upon receipt of maps from NRCS for both sites 3.5 and 4B the team will identify areas where options will be needed for investigative work for the project.

All “Options to Buy” will need an appraisal completed before it is signed by all parties. The Land Committee is waiting on the completed “Cost Study of the Transmission Line” before CCRC incurs expense for purchasing “Options to Buy.”

**LAND ACQUISITION TEAM REPORT**

John Dodge, GLB Enterprises at Cedar Rapids, reported team members had met with NRCS Civil Engineer Mark McCurdy to obtain project site maps. The team will assist NRCS in identifying areas where options (or license) will be needed for ‘investigative work’ for the project. They went through the GIS system and found stream segments that would work. They contacted landowners and have gained access to three of the five selected sites. Data has been collected from two of those sites.

The team has talked to 15-20 landowners in reference to the process of land acquisition.

**LAND COMMITTEE RECOMMENDATION FOR OPTIONS TO PURCHASE PROPERTIES**

Attorney Marion James reported an opinion of agreement to sell property needs to be developed. This item will be tabled until after Land Committee has its next meeting, which is scheduled to follow today’s regular business meeting. Attorney James stated that the procedure or process for the Land Committee to act on option(s) to purchase properties from landowners will be on the December meeting agenda. The Land Committee will then present a procedure or process for authority on options to purchase properties to be approved by full board at the December meeting.

**MEDIA COMMITTEE REPORT**

A handout was presented and reviewed by Scott Busick and Dennis Hilger. The highlights of the report included the following items:

Brochure – Twenty-five hundred brochures were printed by Colorfx from Des Moines. The cost of the brochures was \$888.10 which included \$655.00 for paper, printing and folding and \$175.00 for design and editing and \$58.10 sales tax. Brochures have been placed at various business sites in Osceola.

Local Option Sales and Services Tax (LOSST) – The LOSST Initiative passed by 75% in the community of Murray but failed in a close election in rural Clarke County. Fifty-three percent of ‘rural voters’ in Clarke County voted against the measure. Two hundred ninety two brochures were mailed to Murray residents and 1232 brochures were mailed rural households in Clarke County.

Poster – The poster is completed and eleven posters were printed. The posters cost approximately \$280.00 which included the lamination of four posters.

Website - The service provider has been working with the Three C Design Company in Creston, which is Chris Coke. Mr. Coke has a strong background in graphics and can offer CCRC a number of features for an attractive and meaningful Website. Commissioner Scott Busick suggested that CCRC allocate a budget of \$2,000 so Mr. Coke could immediately start designing and developing the site and attempt to present a mock up at the December meeting. If the site is approved by CCRC, then Commissioner Busick suggested the board consider having Mr. Coke be the future Webmaster for approximately \$20 per month.

A motion was made by Alternate Anita Foland to approve a budget for \$2,000 for Chris Coke to start designing and developing a website for CCRC and to present the Website at the December CCRC meeting. Motion was seconded by Commissioner Dan McIntosh and carried on roll call vote with all ayes. Representative from Clarke

County Development Corporation was absent.

**SPONSORS REPORTS**

Commissioner Dan McIntosh reported SIRWA had approximately 200 washouts the past summer and were currently completing the repair work.

No other reports were presented.

**OTHER ITEMS TO BE DISCUSSED BY COMMISSION MEMBERS**

Commissioner Dan McIntosh reported that Alternate Daniel Shepherd was hospitalized in the Intensive Care Unit at Mercy Hospital in Des Moines, Iowa. Commissioner Sandy Kale asked the service provider to send Mr. Shepherd a card from CCRC.

The next meeting will be December 10, 2009 at the Clarke County Development Office in Osceola.

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE BOARD**

Questions presented from the audience were addressed by NRCS staff and the Commissioners.

**ADJOURN MEETING**

Motion was made by Commissioner Harold Allen, Jr. and seconded by Commissioner Anne Welker to adjourn the meeting at 10:25 a.m. Motion carried with all ayes. Representative from Clarke County Development Corporation was absent.

Secretary

**THE NEXT MEETING OF THE CLARKE COUNTY RESERVOIR COMMISSION IS SCHEDULED FOR THURSDAY, DECEMBER 10, 2009 AT 9:00 A.M. AT THE CLARKE COUNTY DEVELOPMENT OFFICE.**