

CLARKE COUNTY RESERVOIR COMMISSION
Information Station
(Clarke County Development Office)
115 East Washington Street
Osceola, IA
Thursday, July 14, 2011
9:00 a.m.

Sandy Kale, Chairperson
Jack Cooley, Vice Chairperson
Fred Diehl, Secretary
William Trickey, Treasurer
Dan McIntosh
Norm Lust
Harold Allen, Jr.
Anita Foland
Jeannie Crees, Alternate
Scott Busick (arrived at 9:14 a.m.)
Anne Welker

Osceola Water Board
Clarke County Supervisors
City of Osceola
Clarke County Development Corporation
Southern Iowa Rural Water Association
Clarke Soil & Water Conservation District
City of Woodburn
Clarke County Conservation Board
City of Murray
City of Murray
Member at Large

Mary Klein, Alternate
Daniel Shepherd, Alternate
Jeremy Tipton
Robert Himschoot
Kathy Kelly
Cindy Sanford
John Snyder
Nelson S. Fry
Darlene Handrock
Joseph E. Handrock
Marion Manley
Tom & Dena Hofbauer
Robert Johnson
Wm. Knoll
Bob Brown
Jeff Zimprich
Rob Lundquist
Kathy Flam

Clarke Soil & Water Conservation District
SIRWA
GLB Enterprises, LLC, Cedar Rapids
GLB Enterprises, LLC, Cedar Rapids
Landowner
Landowner
Landowner
Osceola
Osceola
Osceola
Clarke County Supervisor
Moorland, IA

IA DCI
Union County Supervisor
USDA NRCS, Atlantic
SIRC&D
SIRC&D

- Not everyone who attended the meeting signed in.

CALL 2011 ANNUAL MEETING TO ORDER

Chairperson Sandy Kale called the 2011 Annual Meeting of the Clarke County Reservoir Commission (CCRC) to order at 9:02 a.m. Eight Commissioners and two Alternates responded to roll call.

APPROVE ANNUAL MEETING AGENDA

A motion to approve the July 14, 2011 Annual Meeting agenda as written and posted was made by Commissioner Fred Diehl and seconded by Commissioner Dan McIntosh. Motion carried on a roll call vote:

APPROVED

Ayes: Commissioners Fred Diehl, William Trickey, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker, Sandy Kale and Alternates Anita Foland and Jeannie Crees.

ELECT OFFICERS

Commissioner Dan McIntosh made a motion to re-elect Sandy Kale as Chairperson. Motion was seconded by Alternate Anita Foland and carried on a roll call vote:

Ayes: Commissioners Fred Diehl, William Trickey, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker, and Alternates Anita Foland & Jeannie Crees
Abstain: Commissioner Sandy Kale.

Alternate Anita Foland made a motion to re-elect Jack Cooley as Vice Chairperson, Fred Diehl as Secretary and William Trickey as Treasurer. Motion was seconded by Commissioner Anne Welker and motion carried on a roll call vote:

Ayes: Commissioners Fred Diehl, William Trickey, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker, Sandy Kale and Alternates Anita Foland and Jeannie Crees.

DETERMINE DEPOSITORY

Commissioner Jack Cooley made a motion to retain American State Bank as the depository for CCRC checking accounts. Motion was seconded by Commissioner Dan McIntosh and carried on a roll call vote:

Ayes: Commissioners Fred Diehl, William Trickey, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker, and Alternates Anita Foland and Jeannie Crees
Abstain: Commissioner Sandy Kale.

DETERMINE CHECK SIGNERS

Commissioner Dan McIntosh made a motion to keep the check signers as any of the four officers that can sign checks, with two signatures required. Motion was seconded by Commissioner Fred Diehl and carried on a roll call vote:

Ayes: Commissioners Fred Diehl, William Trickey, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker, Sandy Kale and Alternates Anita Foland and Jeannie Crees.

ADJOURN ANNUAL MEETING

Commissioner Fred Diehl made a motion to adjourn the 2011 Annual Meeting at 9:09 a.m. Motion was seconded by Commissioner William Trickey and carried on a roll call vote:

Ayes: Commissioners Fred Diehl, William Trickey, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker, Sandy Kale and Alternates Anita Foland and Jeannie Crees.

BOARD OF DIRECTORS MEETING

CALL REGULAR BUSINESS MEETING TO ORDER

Chairperson Sandy Kale called the Board of Directors meeting of the Clarke County Reservoir Commission (CCRC) to order at 9:10 a.m. Eight Commissioners and two Alternates responded to roll call.

APPROVED

APPROVE AGENDA

Chairperson Sandy Kale added three items, Information on a meeting, Service Provider SIRC&D Chairperson Rob Lundquist, and CCRC representatives to meet with Senator Tom Harkins office, to the agenda after the Treasurer’s Report. A motion to approve the July 14, 2011 meeting agenda as amended was made by Commissioner Fred Diehl and seconded by Commissioner William Trickey. Motion carried on roll call vote:

Ayes: Commissioners Fred Diehl, William Trickey, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker, Sandy Kale and Alternates Anita Foland and Jeannie Crees.

APPROVE APRIL 14, 2011 MEETING MINUTES

A motion was made by Commissioner Norm Lust and seconded by Commissioner Fred Diehl to approve the April 14, 2011 meeting minutes. Motion carried on a roll call vote:

Ayes: Commissioners Fred Diehl, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker and Sandy Kale

Abstain: Commissioner William Trickey and Alternates Anita Foland and Jeannie Crees.

Commissioner Scott Busick arrived at 9:14 a.m.

APPROVE MAY 5, 2011 MEETING MINUTES

A motion was made by Commissioner Anne Welker and seconded by Commissioner Dan McIntosh to approve the May 5, 2011 meeting minutes. Motion carried on a roll call vote:

Ayes: Commissioners Fred Diehl, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker and Sandy Kale

Abstain: Commissioners Scott Busick, William Trickey and Alternate Anita Foland.

TREASURER’S REPORT

**TREASURER’S REPORT
Clarke County Reservoir Commission
July 14, 2011**

CHECKING ACCOUNT	CK#
PREVIOUS BALANCE (April 14, 2011)	\$ 24,424.48
REVENUE RECEIVED	
4/29/2011 Interest for April 2011	13.24
5/31/2011 Interest for May 2011	9.63
6/30/2011 Interest for June 2011	<u>9.03</u>
TOTAL REVENUE RECEIVED	<u>31.90</u>
CASH BALANCE	\$24,456.38

APPROVED

PRE APPROVED EXPENSE

4/19/2011 Auto deduct for checks 22.50

CASH BALANCE (July 14, 2011) **\$24,433.88**

EXPENSES PRESENTED FOR PAYMENT (FY 2011 Payables)

7/14/2011 Creston News Advertiser-publish mtg. minutes	261.99	1151
7/14/2011 SIRC&D-reimburse for phone, postage & insurance	1,847.58	1152
7/14/2011 SIRC&D-Service Provider Fee for April-June 2011	14,000.00	1153
7/14/2011 three C Design-web site update for May & June 2011	<u>40.00</u>	1154

EXPENSES PRESENTED FOR PAYMENT **16,149.57**

ENDING BALANCE (July 14, 2011) **\$ 8,284.31**

SPECIAL ACCOUNT	CK#
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PREVIOUS BALANCE (April 14, 2011) **\$ 25.17**

REVENUE RECEIVED **0.00**

CASH BALANCE (July 14, 2011) **\$25.17**

EXPENSES PRESENTED FOR PAYMENT **0.00**

ENDING BALANCE (July 14, 2011) **\$25.17**

LOSST 2008 CHECKING ACCOUNT	CK#
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Account Opened 10/9/2008

PREVIOUS BALANCE (April 14, 2011) **\$7,326.42**

REVENUE RECEIVED/DEPOSITED

4/30/2011 Interest for April 2011	1.16	
4/15/2011 City of Woodburn-Ck #9388: Sales Tax Period: Feb. 2011	2,425.18	
5/31/2011 Interest for May 2011	.49	
6/23/2011 City of Woodburn-Ck #9408: Sales Tax Period: March 2011	2,425.19	
6/23/2011 City of Woodburn-Ck #9423: Sales Tax Period: April 2011	3,573.95	
6/30/2011 Interest for June 2011	<u>.55</u>	

TOTAL REVENUE RECEIVED TO DATE **\$8,426.52**

CASH BALANCE (July 14, 2011) **\$15,752.94**

EXPENSES PRESENTED FOR PAYMENT (FY 2011 Payables)

7/14/2011 Northland Securities-2 nd invoice for Business Plan	4,270.28	1061
7/14/2011 Howard R. Green-additional services to attend mtg. in Des Moines	<u>804.40</u>	1062

TOTAL EXPENSES **5,074.68**

ENDING BALANCE (July 14, 2011) **\$10,678.26**

LOSST 2009 CHECKING ACCOUNT	CK#
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Account opened 4/17/2009

PREVIOUS BALANCE (April 14, 2011) **\$369,901.65**

REVENUE RECEIVED/DEPOSITED

4/22/2011 City of Osceola-Ck# 272537; Sales Tax Period Jan 2011	56,346.81	
4/30/2011 Interest for April 2011	30.31	
5/31/2011 Interest for May 2011	22.23	
6/23/2011 City of Osceola-Ck# 272847; Sales Tax Period Feb 2011	56,346.81	
6/23/2011 City of Osceola-Ck# 273170; Sales Tax Period March 2011	56,346.83	
6/24/2011 City of Osceola-Sales Tax Period April 2011	83,037.60	
6/30/2011 Interest for June 2011	<u>22.87</u>	

TOTAL REVENUE RECEIVED **\$252,153.46**

CASH BALANCE (July 14, 2011) **\$ 622,055.11**

EXPENSES PRESENTED FOR PAYMENT (FY 2011 PAYABLES)

7/14/2011 GLB Enterprises (3/25/11-4/24/11)	288.70	1012
7/14/2011 Ahlers & Cooney, P.C.-legal service	<u>1,622.55</u>	1013

TOTAL EXPENSE **1,911.25**

ENDING BALANCE (July 14, 2011) **\$620,143.86**

LOSST 10 M (Murray)

Account opened 12/16/2010

PREVIOUS BALANCE (April 14, 2011) **\$60,909.37**

REVENUE RECEIVED

6/23/2011 City of Murray-Ck #026278 (\$8,369.32 + 8,369.32)	16,738.64
7/14/2011 City of Murray-Ck #026323	<u>12,333.78</u>

TOTAL REVENUE RECEIVED **29,072.42**

CASH BALANCE (July 14, 2011) **\$89,981.79**

EXPENSES PRESENTED FOR PAYMENT **0.00**

ENDING BALANCE (July 14, 2011) **\$89,981.79**

PREFERRED DIRECT SAVINGS ACCOUNTS
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12/15/2009 Certificate of Deposit (2008 Local Option Sales & Service Tax) **\$311,477.73**

12/16/2010 Term: 1 year; CD matured 12/15/2010 – Interest 6,273.94

12/16/2010 **TOTAL INVESTED INTO PREFERRED DIRECT SAVINGS ACCT** **\$317,751.67**

12/31/2010 Interest for December 118.83 **\$317,870.50**

APPROVED

01/31/2011	<i>Interest for January</i>	245.67	\$318,116.17
02/28/2011	<i>Interest for February</i>	222.07	\$318,338.24
03/31/2011	<i>Interest for March</i>	246.04	\$318,584.28
04/29/2011	<i>Interest for April</i>	230.34	\$318,814.62
05/31/2011	<i>Interest for May</i>	254.35	\$319,068.97
06/30/2011	<i>Interest for June</i>	236.90	\$319,305.87

12/15/2009	Certificate of Deposit (2009 Local Option Sales & Service Tax)		\$500,000.00
12/16/2010	Term: 1 year; CD matured 12/15/2010 – Interest		<u>10,012.58</u>
12/16/2010	TOTAL INVESTED INTO PREFERRED DIRECT SAVINGS ACCT		\$510,012.58
12/31/2010	<i>Interest for December</i>	190.73	\$510,203.31
01/31/2011	<i>Interest for January</i>	394.32	\$510,597.63
02/28/2011	<i>Interest for February</i>	356.44	\$510,954.07
03/31/2011	<i>Interest for March</i>	394.90	\$511,348.97
04/29/2011	<i>Interest for April</i>	369.71	\$511,718.68
05/31/2011	<i>Interest for May</i>	408.25	\$512,126.93
06/30/2011	<i>Interest for June</i>	380.24	\$512,507.17

12 MONTH CERTIFICATE OF DEPOSIT
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6/28/2010	Certificate of Deposit (2009 Local Option Sales & Service Tax) Term: 1 year; CD matures 6/28/2011	\$ 250,000.00
6/28/2010	Certificate of Deposit (2009 Local Option Sales & Service Tax) Term: 1 year; CD matures 6/28/2011	\$ 250,000.00

A motion to approve the Treasurer’s Report, pay the bills as presented and approve the proposed 2012 Budget, which is the same as last year, was made by Commissioner Norm Lust and seconded by Commissioner Anne Welker. Motion carried on a roll call vote:

Ayes: Commissioners Scott Busick, Fred Diehl, William Trickey, Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Anne Welker, Sandy Kale and Alternate Anita Foland.

Chairperson Sandy Kale reminded Commissioners to have the CCRC 2012 budget approved by their Sponsor Boards.

MEETING REGARDING ALTERNATE WATER SOURCE

Chairperson Sandy Kale reported the Osceola Water Board requested she attend a meeting regarding an alternate water source. Since Mrs. Kale was out of town it was suggested she appoint a representative to attend the meeting. Mrs. Kale asked Commissioner Dan McIntosh to attend this meeting. Commissioners Fred Diehl and Jack Cooley were also in attendance at this meeting. Commissioner Fred Diehl reported that the meeting was another water supply option and that it is on the table.

SERVICE PROVIDER SOUTHERN IOWA RESOURCE CONSERVATION & DEVELOPMENT (SIRC&D)

SIRC&D Chairperson Rob Lundquist reported SIRC&D has moved to their new office at 301 E. Taylor, Creston, IA. Mr. Lundquist informed the Commissioners the SIRC&D Board is working diligently to find a qualified person to work on the CCRC lake project and hopes to have someone on board soon.

MEETING WITH SENATOR HARKINS OFFICE

Commissioner Jack Cooley has been contacted by Senator Harkins office that they would like to meet with representatives from CCRC. Commissioners Dan McIntosh, Jack Cooley and Fred Diehl will meet with Senator Harkins representatives as soon as possible.

OLD BUSINESS

LEGAL SERVICES APPLICATIONS

Chairperson Sandy Kale informed the Commissioners the applicants who applied for the Legal Service position have been notified that no action or hiring will be done until the CCRC Business Plan has been finalized.

NEW BUSINESS

USDA NRCS UPDATE

Jeff Zimprich, USDA NRCS, informed the Commissioners the CCRC Plan and Environmental Impact Statement is complete. Mr. Zimprich presented a hard copy to Chairperson Sandy Kale plus copies to each of the Commissioners. There will also be a CD copy of the Plan and Environmental Impact Statement at the NRCS Field Office and also a copy at the Osceola Library available for use. NRCS worked very hard on the Plan and Environmental Impact Statement and are willing to help and support CCRC the best NRCS can. Due to the impact of the Federal 2011 budget and based on the priorities of Congress, the in depth planning at the same level as the past is coming to an end.

At this time the key part of NRCS is basic conservation work on the land which includes watershed protection, sediment basins, erosion control, etc. District Conservationist Dennis Schrodt and his staff in the NRCS Field Office will be able to work with CCRC on basic assessments with watershed.

Chairperson Sandy Kale expressed her appreciation to Mr. Zimprich and the NRCS staff for all they have done for the CCRC project.

Commissioner Norm Lust left the meeting at 9:35 a.m.

BUSINESS PLAN UPDATE

Rusty Fifield, Northland Securities, presented a power point of the Financial Plan for the CCRC Project. Handouts of this Financial Plan were also available. Mr. Fifield informed the Commissioners that based on the information he has looked at and assumptions he has made, there are the financial resources to undertake the CCRC project. One important next step for properly moving ahead is determining who will be the financing entity and the owner of the project. Another important step is hiring a project manager. Commissioners gave thanks to Mr. Fifield for the good job done on the Business Plan and also to Jeff Zimprich and NRCS for all of their assistance.

Chairperson Sandy Kale stepped out of the room and Vice Chairperson Jack Cooley presided over the meeting.

FY 2012 BUDGET PER 28E AGREEMENT

This item was addressed in the Treasurer's motion.

CERTIFICATES OF DEPOSIT UPDATE

Motion was made by Alternate Anita Foland to reinvest the matured Certificate of Deposits at American State Bank. Commissioner Scott Busick seconded the motion and motion carried on a roll call vote:

Ayes: Commissioners Scott Busick, Fred Diehl, William Trickey, Harold Allen, Jr., Jack Cooley, Dan McIntosh and Alternate Anita Foland

Absent: Commissioner Norm Lust

Out of the Room: Commissioners Sandy Kale and Anne Welker.

AUDIT FOR FY 2010

Commissioner William Trickey moved to advertise for bids for the FY 2011 CCRC audit. Commissioner Fred Diehl seconded the motion and motion carried on a roll call vote:

Ayes: Commissioners Scott Busick, Fred Diehl, William Trickey, Harold Allen, Jr., Jack Cooley, Dan McIntosh, Anne Welker and Alternate Anita Foland

Absent: Commissioner Norm Lust

Out of the Room: Commissioner Sandy Kale.

SPONSOR REPORTS

There were no reports presented.

OTHER ITEMS TO BE DISCUSSED BY COMMISSION MEMBERS

There were no other items discussed.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE BOARD

Questions from the audience were answered by the Commissioners, Rusty Fifield and Jeff Zimprich.

ADJOURN MEETING

Upon motion made by Commissioner Dan McIntosh, seconded by Commissioner William Trickey, the meeting was adjourned at 10:50 a.m. Motion carried on a roll call vote.

Ayes: Commissioners Scott Busick, Fred Diehl, William Trickey, Harold Allen, Jr., Jack Cooley, Dan McIntosh, Anne Welker and Alternate Anita Foland

Absent: Commissioner Norm Lust

Out of the Room: Commissioner Sandy Kale.

Secretary

THE NEXT MEETING OF THE CLARKE COUNTY RESERVOIR COMMISSION IS SCHEDULED FOR THURSDAY, AUGUST 11, 2011 AT 9:00 A.M. AT THE CLARKE COUNTY DEVELOPMENT OFFICE, OSCEOLA, IA.