

**CLARKE COUNTY RESERVOIR COMMISSION**  
**Information Station**  
**(Clarke County Development Office)**  
**115 Washington Street**  
**Osceola, IA**  
**Thursday, July 10, 2014**  
**9:00 a.m.**

Sandy Kale, Chairperson	Osceola Water Board
Jack Cooley, Vice Chairperson	Clarke County Supervisors
Fred Diehl, Secretary	City of Osceola
Sue Wilder, Treasurer	Clarke County Development Corporation
Dan McIntosh	SIRWA
Harold Allen, Jr.	City of Woodburn
Frank Riley	Clarke County Conservation Board
Scott Busick	City of Murray
Norm Lust	Clarke Soil & Water Conservation District
Jeannie Crees, Alternate	City of Murray
Max Crawford, Alternate	SIRWA
Mary Klein, Alternate	Clarke Soil & Water Conservation District
Tom Hofbauer	Landowner
Dena Hofbauer	Landowner
Nelson Fry	Landowner
Connie Allen	Landowner
David Walkup	Osceola City Council
Larry Keller	Clarke County Supervisor
Mark Duben	HDR Engineering
Heath Picken	Howard R. Green
Brandon Patterson	Osceola Water Works
David Beck	SIRC&D, Inc.
Judy Weese	SIRC&D, Inc.
Kathy Flam	SIRC&D, Inc.

\*Not everyone who attended the meeting signed in.

**CALL 2014 ANNUAL MEETING TO ORDER**

Chairperson Sandy Kale called the 2014 Annual Meeting of the Clarke County Reservoir Commission (CCRC) to order at 9:00 a.m. Nine Commissioners responded to roll call.

Chairperson Sandy Kale read a statement stating all Commission members would continue to participate in the CCRC meetings until the new revised CCRC Bylaws have been approved.

Chairperson Sandy Kale read a letter of resignation effective immediately from Anne Welker, Member at Large. A new Member at Large will be appointed at a later date.

**APPROVE ANNUAL MEETING AGENDA**

A motion to approve the July 10, 2014 Annual Meeting agenda as written and posted was made by Commissioner Fred Diehl and seconded by Commissioner Scott Busick. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

**ELECT OFFICERS**

Commissioner Dan McIntosh made a motion the current officers carry over for fiscal year 2015: Sandy Kale as Chairperson, Jack Cooley as Vice Chairperson, Fred Diehl as Secretary and Sue Wilder as Treasurer. Motion was seconded by Commissioner Frank Riley and carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

**DETERMINE DEPOSITORY**

Commissioner Scott Busick made a motion to retain American State Bank as the depository for CCRC checking accounts. Commissioner Dan McIntosh seconded the motion and carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder  
Abstain: Commissioner Sandy Kale.

**DETERMINE CHECK SIGNERS**

Commissioner Dan McIntosh made a motion to keep the check signers as any of the four officers with two signatures required. Motion was seconded by Commissioner Scott Busick and carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

**ADJOURN ANNUAL MEETING**

Commissioner Fred Diehl made a motion to adjourn the 2014 Annual Meeting at 9:11 a.m. Motion was seconded by Commissioner Norm Lust and carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder

**BOARD OF DIRECTORS MEETING**

**CALL REGULAR BUSINESS MEETING TO ORDER**

Chairperson Sandy Kale called the July 10, 2014 regular meeting of the Board of Directors of the Clarke County Reservoir Commission (CCRC) to order at 9:12 a.m. Nine Commissioners responded to roll call.

**APPROVE AGENDA**

Chairperson Sandy Kale amended the agenda by adding Approval of Legal Land Survey Services to the agenda. A motion to approve the July 10, 2014 amended meeting agenda was made by Commissioner Frank Riley and seconded by Commissioner Norm Lust. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

Chairperson Sandy Kale read a statement stating all Commission members would continue to participate in the CCRC meetings until the new revised CCRC Bylaws have been approved.

**APPROVE JUNE 12, 2014 MEETING MINUTES**

A motion was made by Commissioner Jack Cooley and seconded by Commissioner Fred Diehl to approve the June 12, 2014 meeting minutes as written. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Fred Diehl and Sue Wilder

Abstain: Commissioner Frank Riley.

**TREASURER'S REPORT**

**TREASURER'S REPORT  
Clarke County Reservoir Commission  
July 10, 2014**

**GENERAL CHECKING ACCOUNT-SPONSOR CONTRIBUTION**

**PREVIOUS BALANCE** (June 12, 2014) **\$ 35,625.78**

**REVENUE RECEIVED**

06/30/2014 Interest for June 2014 2.20

**TOTAL REVENUE RECEIVED** **2.20**

**CASH BALANCE** (July 10, 2014) **\$35,627.98**

**EXPENSES PRESENTED FOR PAYMENT**

07/10/2014	Creston Publishing Company-May & June meeting minutes	156.64	Ck#1297
07/10/2014	SIRC&D Inc. – postage reimbursement (March 30-June 19, 2014)	128.80	Ck#1298
07/10/2014	three C Design – June website update	20.00	Ck#1299
07/10/2014	SIRC&D Inc.-Project Administration for 3 <sup>rd</sup> Qrt CY 2014	<u>7,200.00</u>	Ck#1300

**TOTAL EXPENSES** **7,505.44**

**ENDING BALANCE** (July 10, 2014) **\$ 28,122.54**

**SPECIAL ACCOUNT**

*(Opened 7/26/2007)*

**PREVIOUS BALANCE** (June 12, 2014) **\$ 25.41**

**REVENUE RECEIVED**

06/30/2014 Interest for June 2014 .01

**TOTAL REVENUE RECEIVED** **0.01**

**CASH BALANCE** (July 10, 2014) **\$25.42**

**TOTAL EXPENSES** **0.00**

**ENDING BALANCE** (July 10, 2014) **\$25.42**

**LOSST 2008 CHECKING ACCOUNT**

*Account opened 10/09/2008*

<b>PREVIOUS BALANCE</b> (June 12, 2014)		<b>\$33,047.87</b>
<b>REVENUE RECEIVED/DEPOSITED</b>		
06/30/2014 Interest for June 2014	10.88	
07/09/2014 City of Woodburn-Ck #10024 (Sales tax period April 2014)	<u>2,277.75</u>	
	<b>TOTAL REVENUE RECEIVED</b>	<b><u>2,288.63</u></b>
<b>CASH BALANCE</b> (July 10, 2014)		<b>\$35,336.50</b>
<b>EXPENSES PRESENTED FOR PAYMENT</b>		
	<b>TOTAL EXPENSES PRESENTED</b>	<b><u>00.0</u></b>
<b>ENDING BALANCE</b> (July 10, 2014)		<b><u>\$35,336.50</u></b>

**LOSST 2009 CHECKING ACCOUNT**

*Account opened 04/17/2009*

<b>PREVIOUS BALANCE</b> (June 12, 2014)		<b>\$2,052,630.12</b>
<b>REVENUE RECEIVED/DEPOSITED</b>		
06/30/2014 Interest for June 2014	685.43	
07/09/2014 City of Osceola-Ck #281788 (Sales tax period April 2014)	<u>65,528.07</u>	
	<b>TOTAL REVENUE RECEIVED</b>	<b><u>\$66,213.50</u></b>
<b>CASH BALANCE</b> (July 10, 2014)		<b>\$2,118,843.62</b>
<b>EXPENSES PRESENTED FOR PAYMENT</b>		
07/10/2014 SIRC&D Inc.-Project Coordination, Management & Planning	41,587.50	Ck#1053
07/10/2014 Ahlers & Cooney, P.C.-legal service	<u>4,066.74</u>	Ck#1054
	<b>TOTAL EXPENSES PRESENTED</b>	<b><u>45,654.24</u></b>
<b>ENDING BALANCE</b> (July 10, 2014)		<b><u>\$2,073,189.38</u></b>

**PREFERRED DIRECT SAVINGS ACCOUNT (MURRAY) (LOSST 2010) opened 9/8/2011**

<b>PREVIOUS BALANCE</b> (June 12, 2014)		<b>\$439,362.94</b>
06/30, 2014 Interest for June 2014	<u>111.10</u>	
	<b>TOTAL REVENUE RECEIVED</b>	<b><u>111.10</u></b>
<b>ENDING BALANCE</b> (July 10, 2014)		<b>\$439,474.04</b>

**PREFERRED DIRECT SAVINGS ACCOUNT XXX774 (LOSST 2008) (opened 12/16/2010)**

*12/15/2009 Certificate of Deposit (2008 Local Option Sales & Service Tax)*

<b>PREVIOUS BALANCE</b> (June 12, 2014)		<b>\$323,368.68</b>
06/30, 2014 Interest for June 2014	<u>112.60</u>	
	<b>TOTAL REVENUE RECEIVED</b>	<b><u>112.60</u></b>
<b>ENDING BALANCE</b> (July 10, 2014)		<b>\$323,481.28</b>

**PREFERRED DIRECT SAVINGS ACCOUNT XXX766 (LOSST 2009)(opened 12/16/2010)**

12/15/2009 Certificate of Deposit (2009 Local Option Sales & Service Tax)

PREVIOUS BALANCE (June 12, 2014)	\$519,028.26
06/30/2014 Interest for June 2014	<u>180.74</u>
<b>TOTAL REVENUE RECEIVED</b>	<b><u>180.74</u></b>
ENDING BALANCE (July 10, 2014)	<b>\$519,209.00</b>

**PREFERRED DIRECT SAVINGS ACCOUNT XXX428 (LOSST 2009) (opened 7/14/2011)**

07/14/2011 CD's (2009 LOSST) Plus Interest Invested Pref. Dir. Saving Acct

PREVIOUS BALANCE (June 12, 2014)	\$1,017,817.77
06/30/2014 Interest for June 2014	<u>259.33</u>
<b>TOTAL REVENUE RECEIVED</b>	<b><u>259.33</u></b>
ENDING BALANCE (July 10, 2014)	<b>\$1,018,077.10</b>

**SAVINGS ACCOUNT (EA-2) (opened 9/14/2012)**

PREVIOUS BALANCE (June 12, 2014)	\$3,932,837.45
06/30/2014 Interest for June 2014	<u>1,369.49</u>
<b>TOTAL REVENUE RECEIVED</b>	<b><u>1,369.49</u></b>
ENDING BALANCE (July 10, 2014)	<b>\$3,934,206.94</b>

**SAVINGS ACCOUNT (CASINO FUND) (opened 2/6/2013)**

PREVIOUS BALANCE (June 12, 2014)	\$330,899.03
June 2014 4 deposits	20,125.32
06/30/2014 Interest for June 2014	<u>118.80</u>
<b>TOTAL REVENUE RECEIVED</b>	<b><u>20,244.12</u></b>
ENDING BALANCE (July 10, 2014)	<b>\$351,143.15</b>

<b>TOTAL ENDING BALANCE July 10, 2014</b>	<b>\$8,722,265.35</b>
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Copies of the Treasurer’s Report were made available for the audience to review. Commissioners had received the Treasurer’s Report and copies of all bills to review prior to the meeting. A motion to approve the Treasurer’s Report and to pay the bills as presented was made by Commissioner Dan McIntosh and seconded by Commissioner Norm Lust. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

**PUBLIC COMMENT**

Questions from the audience were answered by David Beck and the Commissioners.

## NEW BUSINESS

### **APPROVE AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT CREATING THE CLARKE COUNTY RESERVOIR COMMISSION**

Commissioner Scott Busick moved to approve the Amended and Restated Intergovernmental Agreement Creating the Clarke County Reservoir Commission. Commissioner Dan McIntosh seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

This agreement will now be presented to each of the CCRC entities for approval.

### **APPROVE REVISED BYLAWS OF THE CLARKE COUNTY RESERVOIR COMMISSION**

Commissioner Sue Wilder moved to approve the Revised Bylaws of the Clarke County Reservoir Commission. Commissioner Fred Diehl seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

### **APPROVE REVISED PROCEDURAL RULES OF THE CLARKE COUNTY RESERVOIR COMMISSION**

Commissioner Scott Busick moved to approve the Revised Procedural Rules of the Clarke County Reservoir Commission. Commissioner Frank Riley seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

### **APPROVE INVESTMENT POLICY OF THE CLARKE COUNTY RESERVOIR COMMISSION**

Commissioner Dan McIntosh moved to approve the Investment Policy of the Clarke County Reservoir Commission which included the purchase of a bonding policy in the amount of \$250,000.00. Commissioner Fred Diehl seconded the motion. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

### **RECOMMENDATION OF CONTRACT FOR APPRAISAL SERVICES**

Commissioner Dan McIntosh reported three firms responded from the request for proposals for appraiser services. Commissioner Dan McIntosh recommended and moved to hire Cook Appraisals from Iowa City. Commissioner Fred Diehl seconded the motion. Motion carried with roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

**APPROVAL OF LEGAL LAND SURVEYER SERVICES**

Commissioner Sandy Kale moved to approve the professional services of Mid-States Surveying and Consulting from Creston, IA when needed for surveying land. Commissioner Sue Wilder seconded the motion. Motion carried with roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

**REQUEST FOR PROPOSALS FOR AUDITOR**

Commissioner Fred Diehl moved to continue with Ted Willets to audit the CCRC July 1, 2013-June 30, 2014 fiscal year. Commissioner Harold Allen, Jr. seconded the motion. Motion carried with roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

**PROJECT COORDINATOR REPORT**

CCRC Project Coordinator David Beck reported he met with representatives from HDR and HR Green Engineers regarding working together as a team to present a proposal for the CCRC project detailed dam design. Mr. Beck also met with Mid-States Surveyors and has also been working on a plan for land acquisition.

**SPONSOR REPORTS**

City of Murray: Commissioner Scott Busick reported the City of Murray has hired a new City Manager/Coordinator.

City of Osceola: Commissioner Fred Diehl complimented the Murray community on their new Casey's store.

Osceola Water Board: Commissioner Sandy Kale reported West lake is full and still withdrawing 1.2 million gallons of water a day.

There were no other reports presented.

**OTHER ITEMS TO BE DISCUSSED BY COMMISSION MEMBERS**

The next CCRC meeting will be at 9:00 a.m. August 14, 2014.

**ADJOURN MEETING**

Upon motion made by Commissioner Norm Lust seconded by Commissioner Scott Busick., the meeting was adjourned at 10:12 a.m. Motion carried on roll call vote:

Ayes: Commissioners Harold Allen, Jr., Norm Lust, Jack Cooley, Dan McIntosh, Sandy Kale, Scott Busick, Frank Riley, Fred Diehl and Sue Wilder.

Secretary

**THE NEXT MEETING OF THE CLARKE COUNTY RESERVOIR COMMISSION WAS SCHEDULED FOR THURSDAY, AUGUST 14, 2014 AT 9:00 A.M AT THE CLARKE COUNTY DEVELOPMENT OFFICE, OSCEOLA, IA.**